

TAFE QUEENSLAND

TAFE AT SCHOOL

2021 COURSES

**WIDE BAY BURNETT AND
SUNSHINE COAST REGION**



**INDUSTRY
INTEGRATED**



**UNIVERSITY
PATHWAYS**



**JOB-FOCUSED
TRAINING**

**MAKE
GREAT
HAPPEN**





CEO MESSAGE

TAFE Queensland has a history of serving Queensland's communities for more than 135 years as the largest, most experienced vocational education and training (VET) provider in the state. Our training is delivered to over 110,000 students each year at more than 50 locations across Queensland and we offer more than 500 practical, industry-relevant qualifications ranging from entry-level certificates to bachelor degrees.

Specifically designed to help you get more out of high school, we also offer a range of TAFE at School qualifications. The great thing about a TAFE at School qualification is that it fits around your studies and helps you kick start your career sooner. Completing a TAFE at School qualification also gives you direct entry into most TAFE Queensland qualifications, access to a variety of university pathways, and multiple ways to get started on your trade qualification.

From 2021 the Australian Tertiary Admission Rank (ATAR) will be used for entry to tertiary study in Queensland. Completing a certificate III level or above TAFE at School qualification can contribute to your ATAR and provide pathway options that can get you started on your degree sooner.

This guide features a range of information about our TAFE at School program from qualifications to trade and university pathways, intakes to payment options and information tailored for your parents and schools. For further information you can also visit our website at tafeqld.edu.au/schoolstudents, call **1300 308 233**, or visit your local campus to speak to our friendly customer service team.

I encourage you to speak to your teachers, VET coordinator and/or guidance counsellor, friends and family about your future. There is always an option and a pathway that is right for you, so see where TAFE can take you in 2021 and beyond.

Warm regards,

Mary Campbell
Chief Executive Officer (CEO)
TAFE Queensland

The information contained in this guide is correct at time of printing, April 2020 For the most up-to-date information please refer to our website at www.tafeqld.edu.au.

In many areas of Australia it is considered offensive to publish photographs of Aboriginal and Torres Strait Islander people who are deceased. Readers are warned that this publication may inadvertently contain such photographs.

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GET MORE OUT OF HIGH SCHOOL WITH TAFE AT SCHOOL

If you're a Year 10, 11 or 12 student, you may be able to complete a TAFE Queensland qualification while you're still at school.

Choose from a variety of certificate I to certificate IV courses from a range of study areas, from hospitality to horticulture, early childhood education and care to engineering, and everything in between.

HOW TO APPLY

To submit an application for a TAFE at School course, visit www.tafeapply.com.

You'll need the application code for the course in the location you want to apply for. These can be found at the back of this guide. You will also need your Learner Unique Identifier (LUI) and Unique Student Identifier (USI) numbers. If you don't have a USI yet, head to www.usi.gov.au to get one.

STUDY AREAS

Studying at TAFE Queensland gives you access to multiple pathways to kick-start your career, even while you're still at school. Whether you dream of a career in fashion or fitness, automotive or hospitality, early childhood or engineering, we have a course that's right for you.



AUTOMOTIVE 20

If you have a passion for cars, trucks, boats, or bikes, then rev up your career with an automotive course. Develop your skills and specialise in a range of areas.



BEAUTY AND HAIRDRESSING 21

Style your career with courses in beauty or hairdressing. Learn how to use your imagination to help others look and feel beautiful.



BUILDING AND CONSTRUCTION 24

Get hands on and lay a solid foundation for your career. Develop practical skills to work in the building and construction industry with a range of trade courses.



HOSPITALITY AND COOKERY 38

The opportunities in hospitality are endless. You will gain in-demand skills to travel the world. Work behind-the-scenes in the kitchen, or front-of-house at a restaurant, café, hotel or resort.



ICT, INFORMATION AND NETWORKING 40

Technology puts the world at your fingertips. Develop your technical expertise and work in ICT, web and software development, cyber security or telecommunications.



NURSING AND HEALTH 41

Help people in their time of need with a career in nursing and healthcare. Work in nursing, aged care, primary health care, allied health, dental, pathology, or laboratory science.



BUSINESS 27

From finance to management, career opportunities in business are endless. Get down to business, crunch some numbers, or lead the way. The choice is yours.



CHILD CARE 28

Develop hands-on skills for a rewarding career in early childhood education and care or education support. You'll give children a fun, safe and supportive environment to learn and grow.



COMMUNITY SERVICES 30

Make a difference with a career in community services. You'll work to promote the safety and well-being of children, families, and at-risk members of the community.



SPORTS AND FITNESS 43

Strengthen your potential with a career in sports and fitness. Work as a personal trainer, group exercise instructor, coach, or outdoor adventure guide.



TOURISM AND EVENTS 46

Deliver unforgettable experiences every day. Help people plan their dream holiday or bring to life music festivals, weddings, or major sporting events.



COURSES BY LOCATION 48

See the courses on offer at each campus in the Sunshine Coast and Wide Bay Burnett region.



CREATIVE 32

Turn your creative talents into a rewarding career. Develop the skills to work in fashion, music, photography, graphic design, or visual arts.



ELECTROTECHNOLOGY 36

Spark some life into your career. Develop practical skills to work across a range of specialisations including electrotechnology, air conditioning and refrigeration, safety, or water operations.



ENGINEERING 37

Engineer your future for a hands-on career. From boiler making to welding, and fabrication to machining, choose to specialise your engineering skills across a range of areas.

WHY STUDY AT TAFE QUEENSLAND

TAFE Queensland is the largest, most experienced training provider in the state. It's a big statement, but one that's backed up by research and our impressive track record.



We support you every step of the way

Our teachers, support officers and library and learning services are there to help you settle into your studies to ensure you succeed.



We're local and flexible

We've got many vibrant campuses located throughout Queensland. Our flexible teaching methods combine theory, practical and on-the-job training.



You'll learn practical skills in real-world work environments

Our facilities replicate industry standards to ensure that you hit the ground running when you land your first job.



Our teachers are industry professionals

Our teachers are what sets TAFE Queensland apart from the rest – they have years of experience you can tap into.



We win coveted awards, and so do our students

Our students and teachers are doing amazing things, and getting recognised for it.



Student satisfaction is important to us

We have an 89 per cent student satisfaction rate which we think is pretty great, but there's always room for improvement which is why we're busy working on the other 11 per cent.



We're well connected to top universities

We have many pathway options to university. That means you can get credit for your TAFE Queensland qualification to fast-track your degree at some of Australia's best universities.



Employers want to hire our graduates

We have strong partnerships with industry. Our students have gone on to work with leading global, national and local organisations.

WE MAKE GREAT HAPPEN!

ABOUT TAFE AT SCHOOL

BENEFITS OF TAFE AT SCHOOL

- Fits around your senior studies
- Get valuable Queensland Certificate of Education (QCE) credits*
- May contribute to your Australian Tertiary Admissions Rank (ATAR)*
- Direct entry to any related TAFE Queensland course
- Open up a variety of university pathways
- Gain credits towards an apprenticeship, diploma or university studies
- Build practical skills in an adult learning environment
- Get work ready

FLEXIBLE STUDY OPTIONS

TAFE Queensland offers flexible study options so you can gain a VET qualification while you're still at school in a way that best suits you.

ON CAMPUS

TAFE Queensland offers some of the best training facilities in the state, with advanced, industry-standard workspaces and classrooms. All training is delivered in an adult learning environment so you'll get a taste of what it's like to study in a higher education setting. You'll also learn from our highly-qualified teachers and benefit from their vast experience.

AT SCHOOL

Many Queensland schools have partnered with TAFE Queensland to deliver vocational qualifications. School teachers are given specific training so they are qualified to deliver TAFE Queensland courses. Even if you undertake your training at school, you will still receive a TAFE Queensland qualification when you complete your course.

TRADE TASTER

Year 10 school students have access to a Trade Taster program, which is funded by the Queensland Government. This is unique to TAFE Queensland and offered at NO COST. The program allows students to experience the trades industry by studying one unit of competency from different trade areas.

INDUSTRY EXPERIENCE

Some TAFE at School courses require you to complete work placements, or in some instances, to work in the industry. This gives you the opportunity to build your skills and confidence dealing with real-life situations. Work placement requirements should be discussed with your teacher prior to commencement of study.

SCHOOL-BASED APPRENTICESHIP OR TRAINEESHIP

TAFE Queensland offers both school-based apprenticeships and traineeships, which get you work-ready and a step ahead of your peers.

Becoming a school-based apprentice or trainee gives you skills in a vocation or trade and allows you to earn money while you're still at school. A school-based apprenticeship or traineeship also contributes credits towards your Queensland Certificate of Education (QCE).

After selecting the industry you are interested in and talking with your school and parents, your next step is to secure employment as an apprentice or trainee. An employer can be found through family and friends, by directly contacting employers and group training organisations, or by applying for advertised jobs.

Once you have secured an apprenticeship or traineeship, just let your employer know you want to study with us.

School-based apprentices and trainees do not pay fees for training at TAFE Queensland, this is funded by the Queensland Government; however you may need to pay some costs for tools and compulsory personal protective equipment, which we will outline upon enrolment. When you become a full-time apprentice or trainee after completing Year 12, you may be eligible for fee-free training for the remainder of your apprenticeship.

For more information about school-based apprenticeships or traineeships call 1800 210 210 or visit training.qld.gov.au/apprenticeshipsinfo.

Enrolment into TAFE at School courses is subject to eligibility requirements. Talk to your VET coordinator or guidance counsellor, or visit our website for more information.

*Eligibility conditions apply.

TERM DATES AND INTAKES

TAFE Queensland term dates align with Queensland school terms to fit with your senior studies.

TERM DATES 2021

QUEENSLAND SCHOOLS		
TERM 1	START	Wednesday 27 January
	FINISH	Thursday 19 April
TERM 2	START	Monday 19 April
	FINISH	Friday 26 June
TERM 3	START	Monday 12 July
	FINISH	Friday 17 September
TERM 4	START	Tuesday 5 October
	FINISH	Friday 10 December

KEY FINISHING DATES FOR YEAR 10, 11 AND 12

YEAR 12	Friday 19 November
YEAR 11	Friday 26 November
YEAR 10	Friday 26 November

Most TAFE at School courses have intakes in Semester 1 and/or Semester 2, so you can choose to start studying at a time that suits you.

By choosing to start your first course in Year 10 in Semester 2, you can often complete two courses by the time you have six months left of school. This frees you up to concentrate on your studies for the rest of Year 12 so you can nail your final assignments and exams. Bonus: you're ready to hit the ground running in finding a job to earn money, support a gap year or university studies, and kick-start your career.

STUDENT SUPPORT

Everyone's journey is different and sometimes you need some extra support to achieve your study goals. We're here to help. At TAFE Queensland, our student support services are available for all of our students, making your learning experience just that little bit easier.

COSTS AND PAYMENT OPTIONS

Costs vary from course-to-course and you can check our website for the most up-to-date prices. You may be eligible for a range of fee-free TAFE at School courses, covered under VET in Schools (VETiS) funding, this is funded by the Queensland Government. The courses advertised as VETiS funded in this guide are only applicable if you have not accessed VETiS funding in the past.

For further information, please refer to the VETiS section of training.qld.gov.au. Eligible students are entitled to one VETiS funded program only.

Payment plans may also be available to assist with payment of your course; however if you're under 18 you will need a guarantor. Applications will be subject to credit checks.

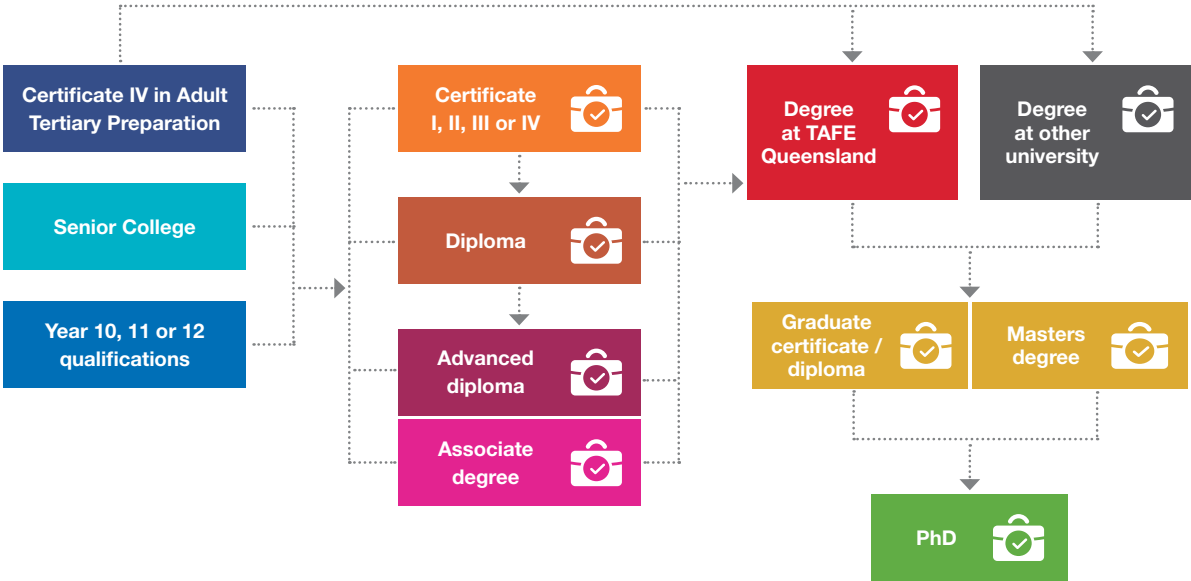
For information about our withdrawal and refund policy, please visit the TAFE Queensland website: tafeqld.edu.au.



PATHWAYS TO YOUR FUTURE

There are plenty of ways to land your dream career, so give yourself a head start and fast track your studies in the process with a TAFE at School course.

Once you complete your TAFE at School course, you may be eligible for direct entry into any related TAFE Queensland diploma. When you complete your diploma, our partnerships with local universities can help guarantee you a place in a bachelor degree.



POST-SCHOOL OPTIONS

BECOME AN APPRENTICE OR TRAINEE

Learn hands-on with the same equipment and tools used in industry, combining working for an employer and studying at TAFE Queensland, and graduate with a nationally-recognised qualification.

Applying for an apprenticeship or traineeship is very similar to applying for any other job. You need to have a current resume that lists your education, interests and referees. Studying a TAFE at School pre-apprenticeship course can boost your chances of landing your dream job by demonstrating to a potential employer that you're actively interested in their industry.

The first step is to visit an Apprenticeship Network Provider (ANP) to help connect you with an employer. Once you have secured your apprenticeship, talk to your employer about choosing TAFE Queensland as your training provider. Your employer will sort out the formalities of your training contract directly with TAFE Queensland.

For more information visit tafeqld.edu.au/apprentices.

APPLY FOR A TAFE QUEENSLAND CERTIFICATE OR DIPLOMA

After successfully completing a TAFE at School course/s you may be eligible for direct entry into any related TAFE Queensland diploma.

It's as simple as getting in contact with us and letting us know which course you want to study.

Check out our website to see our full range of courses, from certificates through to diplomas and degrees at tafeqld.edu.au/courses.

GO TO UNIVERSITY

Successfully completing a diploma at TAFE Queensland can help secure you a place in a bachelor degree through our partnerships with local universities.

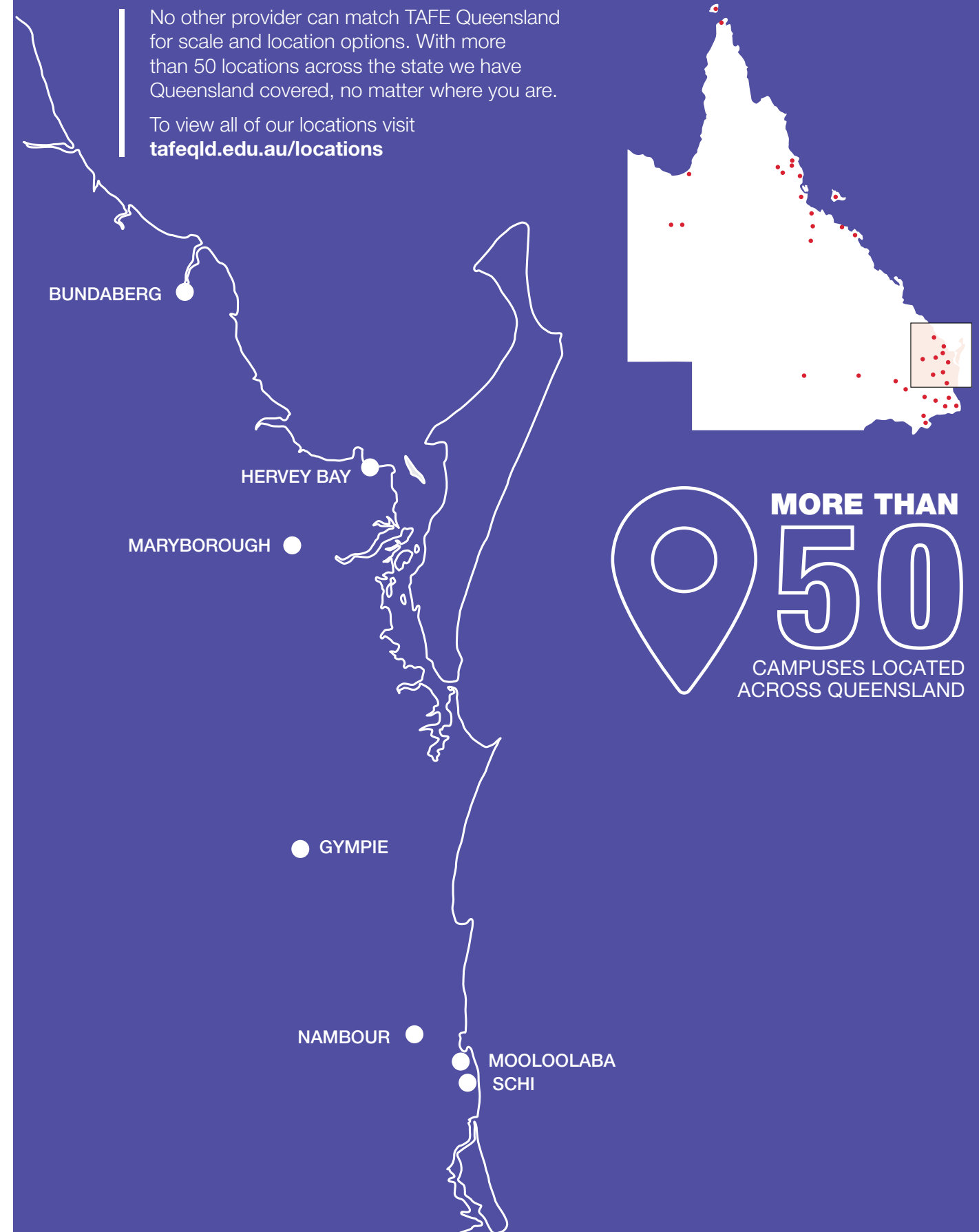
In many cases, you can enter your university degree straight into second year, meaning you will receive a diploma and a degree in the same amount of time it usually takes to complete a degree on its own.

Many of our diploma courses have formal articulation arrangements with some of Australia's top universities. This means your university may also give you credit for your study at TAFE Queensland, shaving time off your degree.

OUR CAMPUSES

No other provider can match TAFE Queensland for scale and location options. With more than 50 locations across the state we have Queensland covered, no matter where you are.

To view all of our locations visit tafeqld.edu.au/locations



OUR CAMPUSES

While you study with us, our campuses will be your home away from home. That's why we've made sure each location is welcoming, lively and perfect for productive learning.

CAMPUS LOCATIONS

Bundaberg

118 Walker Street
Bundaberg QLD 4670

Gympie

71 Cartwright Road
Gympie QLD 4570

Hervey Bay

47–95 Urraween Road
Pialba QLD 4655

Maryborough

89 Adelaide Street
Maryborough QLD 4650

Mooloolaba

34 Lady Musgrave Drive
Mountain Creek QLD 4557

Nambour

91 Windsor Road
Nambour QLD 4560

Sunshine Coast Health Institute (SCHI)

6 Doherty Street
Birtinya QLD 4575

OUR LEARNING SPACES

From purpose-built classrooms and studios to simulated training settings, we have the right environment for you to learn the practical skills you need to kick-start your studies on the path to the career of your dreams.

TAFE Queensland campuses are spread over many locations across Queensland. We are perfectly placed to help you make the most of everything that Queensland has to offer educationally, socially and geographically.

OUR FACILITIES

Step into our purpose-built facilities where you will learn hands-on using the same tools and equipment used in industry. Put your theory into practice straight away in our clinical labs, salons, training restaurants, creative spaces, and trades workshops. Develop your skills, ability, and confidence and gain the practical experience you need to graduate job ready.

For more information visit tafeqld.edu.au/facilities.

PUBLIC TRANSPORT

Our facilities are easy to access by private or public transport. If you are a full-time student, you are eligible for a student discount on public transport. Contact Translink for more information. To plan your travel, use Translink's online journey planner to access timetables and services.

Call **13 12 30** or visit translink.com.au.



INFORMATION FOR PARENTS

It's tough being a teenager in their final years of school, trying to decide what to do with the rest of their lives. The pressure's on as early as Year 10 and it feels like results and choices will make or break their future.

It can be tough for parents too. Knowing when to intervene or when to take a step back seems impossible at times. But your behind-the-scenes role is crucial to their success.

MULTIPLE STUDY OPTIONS

Not everyone learns in the same way or at the same pace. At TAFE Queensland there are as many options as there are individuals with pathway options to suit your child's needs and help them kick-start their career.

For more information visit tafeqld.edu.au/parents.

ABOUT VOCATIONAL EDUCATION AND TRAINING

One of the best decisions we can make in life is to continually be learning, and it doesn't matter what stage someone's at, our specialised vocational and education programs have been designed to help your child or students succeed.

Whether they desire a head start with work, want to gain credits towards their Queensland Certificate of Education (QCE), improve their Australian Tertiary Admission Rank (ATAR), try their hand at a trade, test out an industry, pave a pathway to a nationally recognised graduate qualification or fast track their career, TAFE Queensland's vocational education and training - including education provided by world-class teachers, access to state-of-the-art facilities and strong employer connections - will be sure to equip them with the practical skills and knowledge needed to enhance their employability and career prospects.

BUSTING

VET MYTHS

The 2017 Perceptions Are Not Reality report from Skills Australia debunked some of the most common misconceptions about vocational education and training in Australia.

MYTH

Almost 30 per cent of Australians believe that university graduates find work more easily than VET graduates.

FACT

VET graduates have a higher employment rate than university graduates. The average employment rate of a VET graduate is 78 per cent (it's 69 per cent for university graduates).

MYTH

Three in five Australians believe we need university education more than VET to thrive in a globally competitive world. Almost half those people think VET is no longer as relevant as university education.

FACT

VET aims to provide the skills needed to keep up with our quickly changing employment and industry trends. Additionally VET provides courses for nine out of 10 occupations predicted to have the greatest growth of new jobs over the next five years.

MYTH

One in five Australians believe that VET graduates earn less than university graduates.

FACT

The average VET graduate actually earns similar wages to, if not more than, an average university graduate.

Full details can be obtained at: <http://ow.ly/TFBM30oqCBP>



PARENTS' GUIDE

FOR SURVIVING SENIOR SCHOOLING AND BEYOND

Subscribe today to get your free copy.
go.tafeqld.edu.au/parents-guide

INFORMATION FOR SCHOOLS

Designed to deliver practical, workplace-specific skills and knowledge, VET covers a wide range of careers and industries. If you find that your students struggle in a traditional classroom, or if they're tactile learners, VET may be where they will really shine.

HOW TAFE QUEENSLAND CAN HELP

With more than 500 nationally-recognised qualifications from entry-level certificates to bachelor degrees, studying at TAFE Queensland gives your students access to multiple pathways to get a head start on their careers.

They will learn in industry-standard facilities, have access to a range of student support services, be able to take advantage of a wide range of university pathway options, and so much more.

For more information visit tafeqld.edu.au/advisors.

PARTNERSHIP WITH SCHOOLS PROGRAM

TAFE Queensland's Partnership with Schools Program means school teachers can deliver training to their students at their own school. TAFE Queensland provides the school with mentor support, learning and assessment resources, and advice on training delivery and student assessment to ensure the delivery of the highest standard of industry-relevant training.

Even though students are completing their training at school, they are enrolled with TAFE Queensland and are issued with a TAFE Queensland qualification on completion of their studies.

To discuss a customised partnership arrangement for your school, please contact your local TAFE at School team.

TRAINING FOR SCHOOL TEACHERS

TAFE Queensland offers low-cost training for school teachers so they can deliver VET programs at their school.

Teachers can train in certificate I and II courses relevant to the delivery of TAFE at School courses, as well as higher level qualifications for teachers who want to broaden their skills.

Teachers with existing industry-related experience may be eligible for Recognition of Prior Learning (RPL) to earn a full or partial qualification, with gap training available.

IVET ONLINE PORTAL

TAFE Queensland has partnered with IVET to deliver greater timetable and delivery flexibility for teachers. IVET provides an online portal that enables teachers to have instant access to student progress, course information, digital resources, classroom management, PD logging, compliance, teacher qualification management, and more.

IVET currently facilitates a selection of TAFE at School courses across a range of study areas, and more will be added as development continues.

CONTACT US

For more information please contact your local TAFE at School team at schools.eastcoast@tafe.qld.edu.au.





AUTOMOTIVE

CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION

COURSE CODE: AUR20716 VETIS FUNDED*

CORE UNITS	
AURAEA002	Follow environmental and sustainability best practice in an automotive workplace
AURAF003	Communicate effectively in an automotive workplace
AURAF004	Resolve routine problems in an automotive workplace
AURASA002	Follow safe working practices in an automotive workplace
AURETR003	Identify automotive electrical systems and components
AURLTA001	Identify automotive mechanical systems and components
AURTTK002	Use and maintain tools and equipment in an automotive workplace
ELECTIVE UNITS	
AURETR015	Inspect, test and service batteries
AURTTA003	Use and maintain basic mechanical measuring devices
AURTTA004	Carry out servicing operations
AURTTA005	Select and use bearings, seals, gaskets, sealants and adhesives
AURTTF001	Inspect and service petrol fuel systems

DELIVERY

Classroom

CAMPUS

Bundaberg, Gympie, Hervey Bay, Maryborough, Nambour, SCTTTC**

DURATION

4 terms

ATTENDANCE

1 day per week

QCE CREDITS

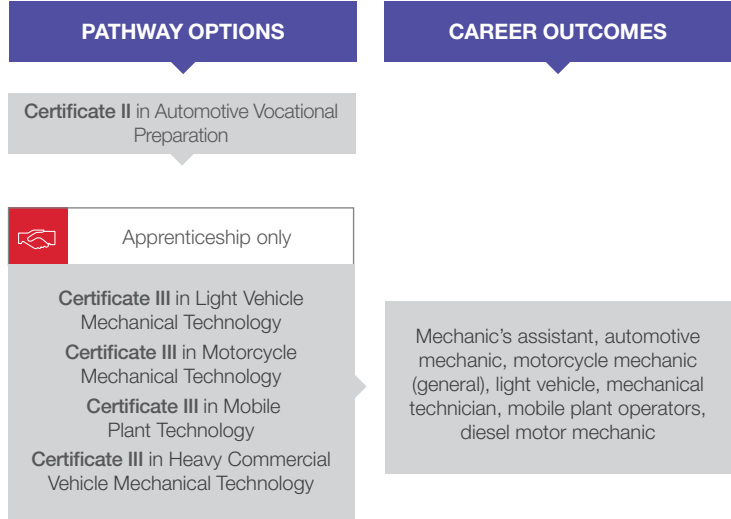
4 credits

**Sunshine Coast Technical Trade Training Centre

Prepare for your career in the automotive industry with this entry-level course.

In this course you will gain the basic skills and knowledge required to carry out workplace tasks safely and effectively. You will become familiar with electrical and mechanical components and systems, and will learn how to use appropriate tools and equipment to complete basic removal, inspection and refitting of automotive components.

This course will set you on the path to finding an apprenticeship in a wide range of automotive occupations, including as a light or heavy vehicle mechanic, an automotive electrician, a diesel fitter or an outdoor power equipment technician.



*No cost to student or school. Fully government subsidised for eligible students.



BEAUTY AND HAIRDRESSING

CERTIFICATE II IN RETAIL COSMETICS

COURSE CODE: SHB20116 VETIS FUNDED*

CORE UNITS	
SHBBCCS001	Advise on beauty products and services
SHBXIND002	Communicate as part of a salon team
SHBXIND001	Comply with organisational requirements within a personal services environment
SHBXCCS001	Conduct salon financial transactions
BSBWHS201	Contribute to health and safety of self and others
SHBBMUP002	Design and apply make-up
SIRXIND003	Organise personal work requirements
SIRRMER001	Produce visual merchandise displays
SHBXCCS004	Recommend products and services
SIRXSLS001	Sell to the retail customer
ELECTIVE UNITS	
SHBBMUP003	Design and apply make-up for photography
SHBBMUP004	Design and apply remedial camouflage make-up
SHBXCCS002	Provide salon services to clients
SHBBRES001	Research and apply beauty industry information
ICTWEB201	Use social media tools for collaboration and engagement

DELIVERY

Classroom

CAMPUS

Mooloolaba, Bundaberg, Hervey Bay, Gympie

DURATION

4 terms

ATTENDANCE

1 day per week

QCE CREDITS

4 credits

Gain experience and skills that will help you forge a pathway as a retail sales consultant in the beauty industry.

Offering practical training that will provide you with a hands-on experience, our expert educators will teach you how to design and apply make-up, offer advice on beauty products and services, and sell to the retail customer. Successfully completing this qualification will give you a taste of what you can expect in the retail cosmetic industry.



*No cost to student or school. Fully government subsidised for eligible students.



DELIVERY
Classroom

CAMPUS
Bundaberg, Gympie, Hervey Bay, Mooloolaba

DURATION
4 terms

ATTENDANCE
1 day per week

QCE CREDITS
4 credits

Kick-start your career in hairdressing with this pre-apprenticeship course. You'll gain the basic skills needed to work as a salon assistant.

With this qualification, you will have a better understanding of the industry and be well situated to enhance your skills through further study or an apprenticeship. Give yourself a competitive edge by learning how to break ground in a new career as a salon assistant.

BEAUTY AND HAIRDRESSING

CERTIFICATE II IN SALON ASSISTANT
COURSE CODE: SHB20216 VETIS FUNDED*

CORE UNITS	
SHBXIND002	Communicate as part of a salon team
SHBXIND001	Comply with organisational requirements within a personal services environment
SHBXCCS001	Conduct salon financial transactions
BSBWHS201	Contribute to health and safety of self and others
SHBHDES001	Dry hair to shape
SHBXCCS003	Greet and prepare clients for salon services
SHBHIND001	Maintain and organise tools, equipment and work areas
SHHBHAS001	Provide shampoo and basin services
ELECTIVE UNITS	
SHBHDES002	Braid hair
SHHBHAS002	Provide head, neck and shoulder massages for relaxation
SHBXCCS004	Recommend products and services
SHBHIND002	Research and use hairdressing industry information

PATHWAY OPTIONS	CAREER OUTCOMES
Certificate II in Salon Assistant	Hair or beauty salon assistant, hair stylist
Certificate III in Hairdressing	Hairdresser, hair or beauty salon assistant, hair stylist
Certificate IV in Hairdressing	Senior stylist
Diploma of Salon Management	Salon manager

*No cost to student or school. Fully government subsidised for eligible students.

“STUDYING WITH TAFE QUEENSLAND PRESENTED ME WITH OPPORTUNITIES I DIDN'T EXPECT THAT I WOULD EVER GET. I NEVER THOUGHT THAT I WOULD OWN MY OWN BUSINESS.”

HEATHER MCMURTRIE
SALON OWNER
CERTIFICATE III IN HAIRDRESSING
| CODE SHB30416





DELIVERY

Classroom

CAMPUS

Bundaberg, Hervey Bay,
Maryborough, Nambour

DURATION

4 terms

ATTENDANCE

1 day per week

QCE CREDITS


3 credits

Get started in your construction career with this entry-level course. This qualification will show employers you are ready for the next step. It will set you up with the foundation skills and knowledge to gain an apprenticeship in any construction trade.

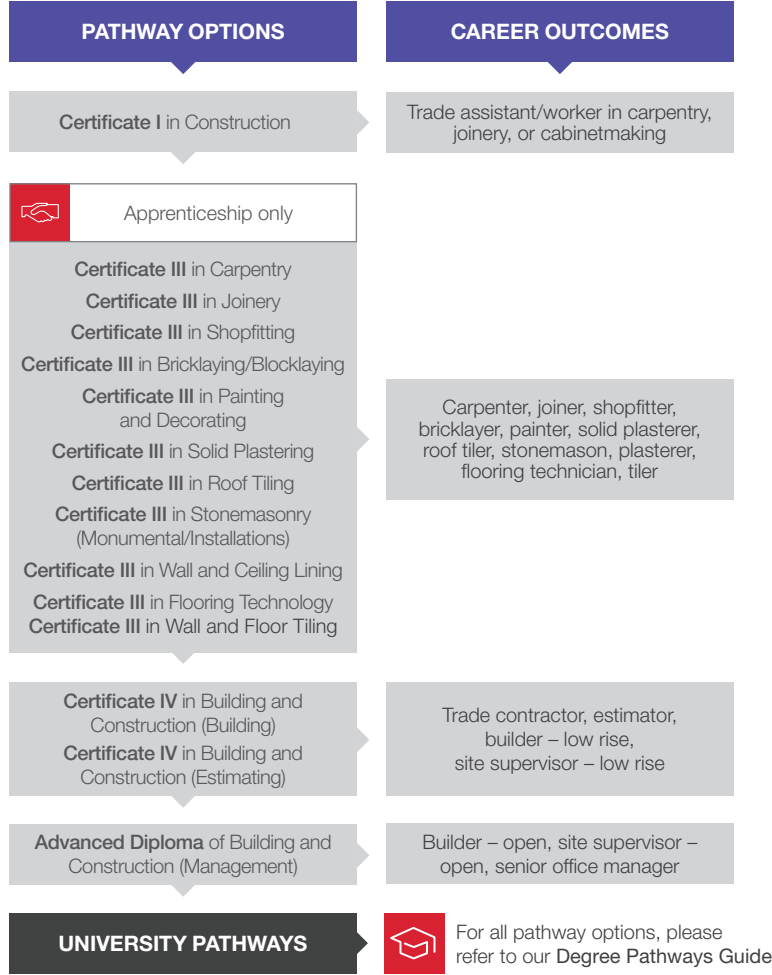
Successful completion of this course gives you the skills you need to confidently seek an apprenticeship in a wide range of construction occupations such as bricklaying, carpentry painting and decorating, and wall and floor tiling. You may also look for employment as a trades assistant.

BUILDING AND CONSTRUCTION

CERTIFICATE I IN CONSTRUCTION

COURSE CODE: CPC10111  VETIS FUNDED*


CORE UNITS	
CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry
CPCCCM1014A	Conduct workplace communication
CPCCCM1013A	Plan and organise work
CPCCWHS1001	Prepare to work safely in the construction industry
CPCCCM2001A	Read and interpret plans and specifications
CPCCVE1011A	Undertake a basic construction project
CPCCCM2005B	Use construction tools and equipment
CPCCCM1012A	Work effectively and sustainably in the construction industry
ELECTIVE UNITS	
CPCCCM2006B	Apply basic levelling procedures
CPCCCM1015A	Carry out measurements and calculations
CPCCCM2004A	Handle construction materials



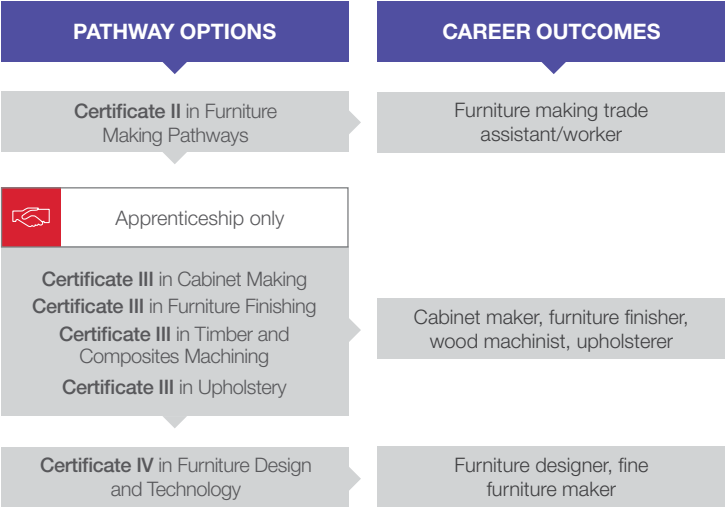
*No cost to student or school. Fully government subsidised for eligible students.

BUILDING AND CONSTRUCTION

CERTIFICATE II IN FURNITURE MAKING PATHWAYS

COURSE CODE: MSF20516  VETIS FUNDED*

CORE UNITS	
MSMPCI103	Demonstrate care and apply safe practices at work
MSFFP2002	Develop a career plan for the furnishing industry
MSFGN2001	Make measurements and calculations
MSMENV272	Participate in environmentally sustainable work practices
MSFFP2001	Undertake a basic furniture making project
ELECTIVE UNITS	
MSFFP2004	Apply domestic surface coatings
MSFFM2002	Assemble furnishing components
MSFFP2006	Make simple timber joints
MSFFP2003	Prepare surfaces
MSFFM2003	Select and apply hardware
MSFFM2001	Use furniture making sector hand and power tools
MSMSUP106	Work in a team



*No cost to student or school. Fully government subsidised for eligible students.



DELIVERY

Classroom

CAMPUS

Bundaberg, Hervey Bay,
Maryborough

DURATION

4 terms

ATTENDANCE

1 day per week

QCE CREDITS

4 credits


In this course, you will gain broad-based underpinning skills and knowledge to complete a range of furniture making tasks. You will learn to select and use appropriate tools, equipment and materials to produce simple pieces of furniture or furnishing components and prepare for cabinet installation.

Successful completion of this course will put you in the best position to gain a cabinetmaking apprenticeship or allow you to seek employment as a trades assistant or product assembler.



BUILDING AND CONSTRUCTION

CERTIFICATE II IN PLUMBING

COURSE CODE: 52700WA  VETIS FUNDED*

CORE UNITS	
CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry
CPCCCM1015A	Carry out measurements and calculations
HLTAID002	Provide basic emergency life support
CPCCCM2010B	Work safely at heights
CPCPCM2041A	Work effectively in the plumbing and services sector
CPCPCM2040A	Read plans and calculate plumbing quantities
CPCPCM2043A	Carry out WHS requirements
CPCPCM2046A	Use plumbing hand and power tools
CPCPCM2047A	Carry out levelling
CPCPCM2048A	Cut and join sheet metal
CPCPCM2050A	Mark out materials
CPCPCM2052A	Weld using oxy-acetylene equipment
CPCPCM2053A	Weld using manual metal arc welding equipment
CPCPCM2055A	Work safely on roofs
CPCCCM2008B	Erect and dismantle restricted height scaffolding
CPCCWHS1001	Prepare to work safely in the construction industry



DELIVERY

Classroom

CAMPUS

Bundaberg, Gympie, Nambour, SCTTTC**

DURATION

4 terms

ATTENDANCE

1 day per week plus 80 hours of vocational placement

QCE CREDITS

4 credits

**Sunshine Coast Technical Trade Training Centre

In this course you will be given the practical skills and knowledge to use hand and power tools, carry out welding, read and interpret plans, and calculate quantities and other measurements. You will learn about working safely and effectively in the workplace and how to adhere to the industry's regulations and standards.

Successful completion of this course will give you the confidence to seek an apprenticeship in general plumbing or roof plumbing. You may also seek employment as a trade assistant.

BUSINESS

CERTIFICATE III IN BUSINESS ADMINISTRATION

COURSE CODE: BSB30415

CORE UNITS	
BSBITU307	Develop keyboarding speed and accuracy
BSBWHS201	Contribute to health and safety of self and others
ELECTIVE UNITS	
BSBADM307	Organise schedules
BSBDIV301	Work effectively with diversity
BSBCUS301	Deliver and monitor a service to customers
BSBWRT301	Write simple documents
BSBSUS201	Participate in environmentally sustainable work practices
BSBWOR301	Organise personal work priorities and development
BSBITU312	Create electronic presentations
BSBITU313	Design and produce digital text documents
BSBITU314	Design and produce spreadsheets
BSBITU306	Design and produce business documents
BSBITU309	Produce desktop published documents



DELIVERY

Online

CAMPUS

N/A

DURATION

4 terms

ATTENDANCE

Approximately 5-10 hours per week

QCE CREDITS

8 credits

Enhance your opportunities and gain the practical skills to succeed in an office or business environment. This course is perfect for people looking to work as an administration officer or office assistant.

You will be led by industry professionals who will guide you through your course and enable you to successfully reach your goals.

Successful completion of this course gives you the skills to seek entry-level employment in a wide range of roles. You will also be perfectly placed for further study at a diploma level or above.

*No cost to student or school. Fully government subsidised for eligible students.



CHILD CARE

CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE COURSE CODE: CHC30113

CORE UNITS	
CHCECE001	Develop cultural competence
CHCECE007	Develop positive and respectful relationships with children
CHCECE002	Ensure the health and safety of children
CHCPRT001	Identify and respond to children and young people at risk
HLTWHS001	Participate in workplace health and safety
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCECE004	Promote and provide healthy food and drinks
HLTAID004	Provide an emergency first aid response in an education and care setting
CHCECE005	Provide care for babies and toddlers
CHCECE003	Provide care for children
CHCECE011	Provide experiences to support children's play and learning
CHCECE010	Support the holistic development of children in early childhood
CHCECE009	Use an approved learning framework to guide practice
CHCECE013	Use information about children to inform practice
CHCLEG001	Work legally and ethically
ELECTIVE UNITS	
BSBWOR301	Organise personal work priorities and development
CHCECE006	Support behaviour of children and young people
CHCECE026	Work in partnership with families to provide appropriate education and care for children

First Aid - To be completed with an external provider

PATHWAY OPTIONS

Certificate III in Early Childhood Education and Care

Diploma of Early Childhood, Education and Care

CAREER OUTCOMES

Early childhood educator (assistant in long day care, OSHC, kindergarten), family day care educator, children's recreational activity officer (resorts, cruises, etc), nanny, crèche worker, playgroup worker

Early childhood educator (room leader, 2IC or director in long day care, OSHC, kindergarten), family day care educator or coordinator, children's recreational activity officer (resorts, cruises, etc), nanny, crèche coordinator, playgroup coordinator

UNIVERSITY PATHWAYS



For all pathway options, please refer to our Degree Pathways Guide

NB: Students can also complete this qualification in 4 terms if they have completed CHC22015 Certificate II in Community Services (Early Childhood) and will reduce the number of units required to be completed.

TAFE QUEENSLAND

FEE-FREE COURSES

FINISHING HIGH SCHOOL
AND WONDERING WHAT
TO DO NEXT?

Fee-free training is available to students who graduated Year 12 in Queensland in 2020. Find out which courses are fee-free in 2021.



For more information and eligibility requirements, visit tafeqld.edu.au or call us on **1300 308 233**

RTO No. 0275 | CRICOS No. 03020E



DELIVERY

Classroom, Online

CAMPUS

Bundaberg, Gympie,
Hervey Bay, Maryborough,
Mooloolaba

DURATION

4 terms

ATTENDANCE

Online: Approximately 17
hours per week (includes
placement)

Classroom: 1 day per week
plus vocational placement

QCE CREDITS


4 credits

Get out among the
community sooner with
this entry level qualification.
This course is perfect for
people who want to work
in community services
or those looking for the
foundation skills necessary
to complete further studies
in the field.

You'll learn effective
communication strategies,
gain cultural awareness, and
develop skills in advocacy to
be able to provide emotional
and practical support to
clients, including initiating
referrals.

COMMUNITY SERVICES

CERTIFICATE II IN COMMUNITY SERVICES (EARLY CHILDHOOD)

COURSE CODE: CHC22015  VETIS FUNDED*

CORE UNITS	
CHCCOM005	Communicate and work in health or community services
BSBWOR202	Organise and complete daily work activities
HLTWHS001	Participate in workplace health and safety
CHCCOM001	Provide first point of contact
CHCDIV001	Work with diverse people
ELECTIVE UNITS	
CHCECE002	Ensure the health and safety of children
CHCPRT001	Identify and respond to children and young people at risk
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCECE004	Promote and provide healthy food and drinks

PATHWAY OPTIONS	CAREER OUTCOMES
Certificate II in Community Services	Assistant community service worker
Certificate III in Community Services	Community worker under supervision
Certificate IV in Community Services Certificate IV in Youth Work Certificate IV in Child, Youth and Family Intervention	Community worker with individual responsibilities, entry level youth worker, case worker
Diploma of Community Services Diploma of Counselling Diploma of Youth Work Diploma of Child, Youth and Family Intervention	Community worker responsible for supervising others, youth worker, family support worker, case manager, counsellor
Advanced Diploma of Community Sector Management	Senior manager within a community services organisation
UNIVERSITY PATHWAYS	 For all pathway options, please refer to our Degree Pathways Guide

*No cost to student or school. Fully government subsidised for eligible students.

“

I'VE MET SOME
REALLY INCREDIBLE
PEOPLE WHO HAVE
MENTORED ME
AND HELPED ME
OUT ALONG THE
WAY, INCLUDING MY
TAFE TEACHERS.

”

CHLOE MURPHY

FASHION DESIGNER

CERTIFICATE III IN APPLIED FASHION DESIGN
AND TECHNOLOGY | CODE MST30816





CREATIVE

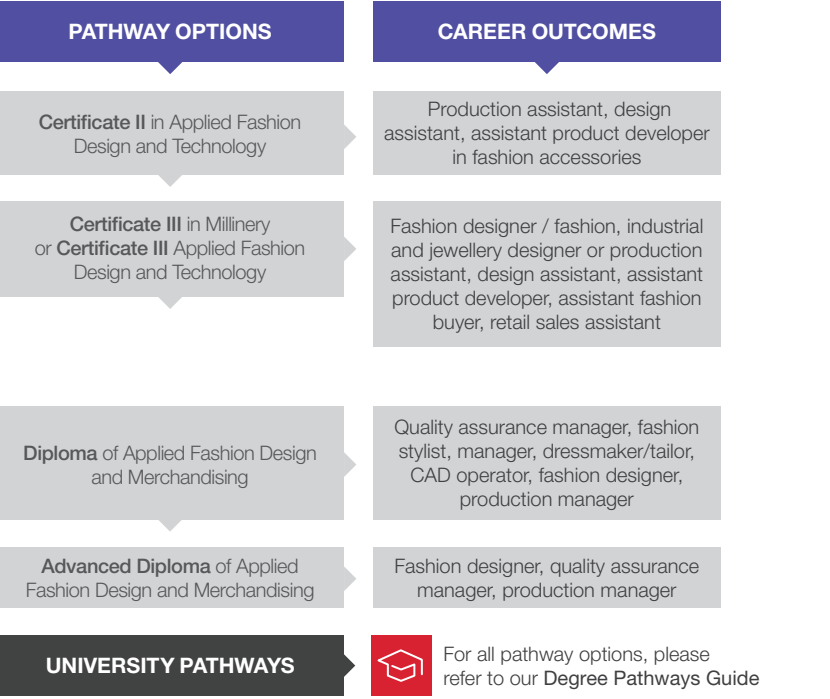
CERTIFICATE II IN APPLIED FASHION DESIGN AND TECHNOLOGY COURSE CODE: MST20616 VETIS FUNDED*

CORE UNITS	
MSS402051	Apply quality standards
MSTCL2011	Draw and interpret a basic sketch
MSMWHS200	Work safely
MSMENV272	Participate in environmentally sustainable work practices
ELECTIVE UNITS	
MSTFD2005	Identify design process for fashion designs
MSTGN2011	Identify fibres, fabrics and textiles used in the TCF industry
MSTCL2007	Lay up, mark and cut uncomplicated fabrics and lays
MSTCL2010	Modify patterns to create basic styles
MSTGN2009	Operate computing technology in a TCF workplace
MSTML2003	Produce and attach millinery trims
MSTCL3010	Sew woven and stretch knit garments
MSTFD2006	Use a sewing machine for fashion design
MSTGN2001	Use steaming and pressing equipment in TCF production

- DELIVERY**
Classroom
- CAMPUS**
Gympie, Mooloolaba
- DURATION**
4 terms
- ATTENDANCE**
1 day per week
- QCE CREDITS**
4 credits

Make a start on your fashion career with this entry-level course. You will graduate with a portfolio of work and be qualified to work as an assistant designer. The fashion industry is undergoing an exciting transformation, with technology allowing indie designers to get an international following from their home studio.

This course will give you the skills you need to draw and interpret basic sketches, modify patterns to create basic styles, identify fibres, fabrics and textiles, and use electronic fashion design tools. Our highly experienced and passionate teaching team have years of industry experience and will give you the one-on-one guidance needed to prepare you for a career in fashion.



*No cost to student or school. Fully government subsidised for eligible students.

CREATIVE

CERTIFICATE III IN MUSIC INDUSTRY (PERFORMANCE) COURSE CODE: CUA30915

CORE UNITS	
BSBWHS201	Contribute to health and safety of self and others
CUACMP301	Implement copyright arrangements
CUAIND303	Work effectively in the music industry
CUAMLT302	Apply knowledge of style and genre to music industry practice
ELECTIVE UNITS	
CUAMCP301	Compose simple songs or musical pieces
CUAMLT301	Develop and apply aural perception skills
CUAMPF203	Develop ensemble skills for playing or singing music
CUAMPF301	Develop technical skills in performance
CUAMLT303	Notate music
CUAIND304	Plan a career in the creative arts industry
CUAMCP302	Write song lyrics



- DELIVERY**
Classroom
- CAMPUS**
Nambour
- DURATION**
4 terms
- ATTENDANCE**
1 day per week
- QCE CREDITS**
7 credits

Turn your love of music into a career in the music industry.

You will receive training in practical musicianship, performance skills and an introduction to a range of music technologies. You'll study music theory, musical styles and songwriting, and develop an understanding of the inner workings of the music industry.

You will also gain invaluable copyright knowledge and work closely with the music business students in a variety of performance and other professional opportunities.





DELIVERY
Classroom

CAMPUS
Nambour

DURATION
4 terms

ATTENDANCE
1 day per week

QCE CREDITS
7 credits

Research shows that creativity, communication, and problem-solving will be the most desired skills in the future job market. This qualification will give you the core skills needed to work in both the creative industries and in corporate settings.

Learn how to develop basic audio skills, perform basic sound editing, restore and analyse audio tracks, and record and mix music in a studio environment. Our passionate teaching team have years of industry experience and will give you the one-on-one guidance you need for a career in the music industry.

Successful completion of this course will qualify you to work as an assistant sound mixer, or give you the foundation skills needed to undertake further studies in your field.

CREATIVE

CERTIFICATE III IN MUSIC INDUSTRY (SOUND)
COURSE CODE: CUA30915

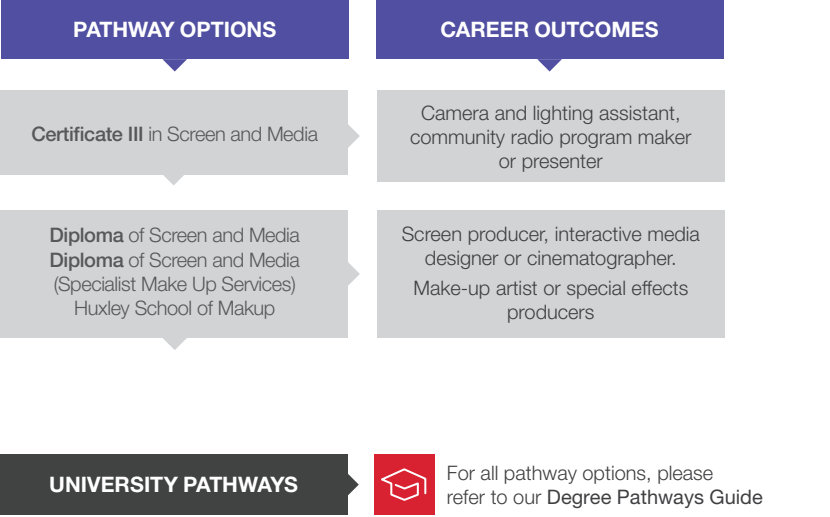
CORE UNITS	
CUAMLT302	Apply knowledge of style and genre to music industry practice
BSBWHS201	Contribute to health and safety of self and others
CUACMP301	Implement copyright arrangements
CUAIND303	Work effectively in the music industry
ELECTIVE UNITS	
CUASOU201	Develop basic audio skills and knowledge
CUASOU308	Install and disassemble audio equipment
CUASOU402	Manage audio input sources
CUASOU306	Operate sound reinforcement systems
CUASOU307	Record and mix a basic music demo
CUASOU303	Repair and maintain audio equipment
CUASOU301	Undertake live audio operations



CREATIVE

CERTIFICATE III IN SCREEN AND MEDIA
COURSE CODE: CUA31015

CORE UNITS	
BSBWHS201	Contribute to health and safety of self and others
BSBCRT301	Develop and extend critical and creative thinking skills
CUAIND301	Work effectively in the creative arts industry
ELECTIVE UNITS	
CUASOU203	Assist with sound recordings
CUALGT201	Develop basic lighting skills and knowledge
CUASOU202	Perform basic sound editing
CUAPOS201	Perform basic vision and sound editing
CUASOU405	Record sound
CUACAM302	Rig camera infrastructure
CUACAM201	Assist with a basic camera shoot
CUACAM301	Shoot material for screen productions



DELIVERY
Classroom

CAMPUS
Nambour

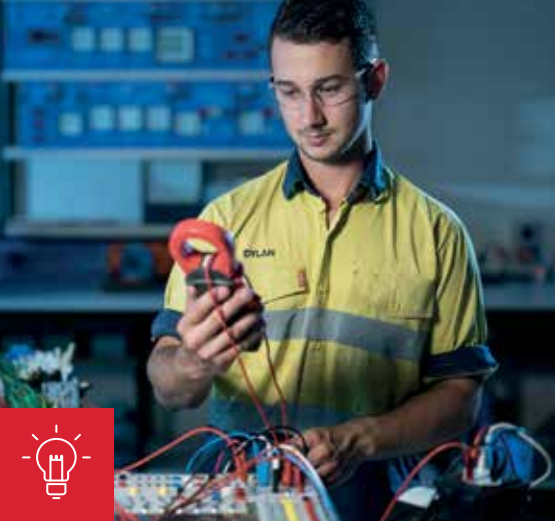
DURATION
4 terms

ATTENDANCE
1 day per week

QCE CREDITS
6 credits

Make a start on your career in the media with this entry-level course. This qualification will give you the foundation skills needed to work in a number of assistant roles in radio, film and sound. Research shows that creativity, communication and problem-solving will be the most desired skills in the future job market. This course will give you the core skills needed to work in both the creative industries and in corporate settings.

Learn the practical skills and knowledge to write content for a range of media, create visual design components, follow the design process, and develop and extend critical and creative thinking skills. Our highly experienced and passionate teaching team have years of industry experience and will give you the one-on-one guidance needed to prepare you for a career in media.



ELECTROTECHNOLOGY

CERTIFICATE II IN ELECTROTECHNOLOGY (CAREER START) COURSE CODE: UEE22011 VETIS FUNDED*

CORE UNITS	
UEENEEK142A	Apply environmentally and sustainable procedures in the energy sector
UEENEEE101A	Apply Occupational Health and Safety regulations, codes and practices in the workplace
UEENEEE148A	Carry out routine work activities in an energy sector environment
UEENEEE179A	Identify and select components, accessories and materials for energy sector work activities
UEENEEE104A	Solve problems in d.c. circuits
UEENEEE141A	Use of routine equipment/plant/technologies in an energy sector environment
ELECTIVE UNITS	
UEENEEE137A	Document and apply measures to control OHS risks associated with electrotechnology work
UEENEEE102A	Fabricate, assemble and dismantle utilities industry components
UEENEEE105A	Fix and secure electrotechnology equipment
HLTAID001	Provide cardiopulmonary resuscitation
UEENEED101A	Use computer applications relevant to a workplace
UEENEEE107A	Use drawings, diagrams, schedules, standards, codes and specifications
CPCCWHS1001	Prepare to work safely in the construction industry



DELIVERY

Classroom

CAMPUS

Bundaberg, Hervey Bay, Maryborough, Gympie, Nambour

DURATION

4 terms

ATTENDANCE

1 day per week

QCE CREDITS

4 credits

In this course you will learn the skills needed to safely undertake basic electrotechnology work and solve problems in extra-low voltage single-path and multiple-path DC circuits.

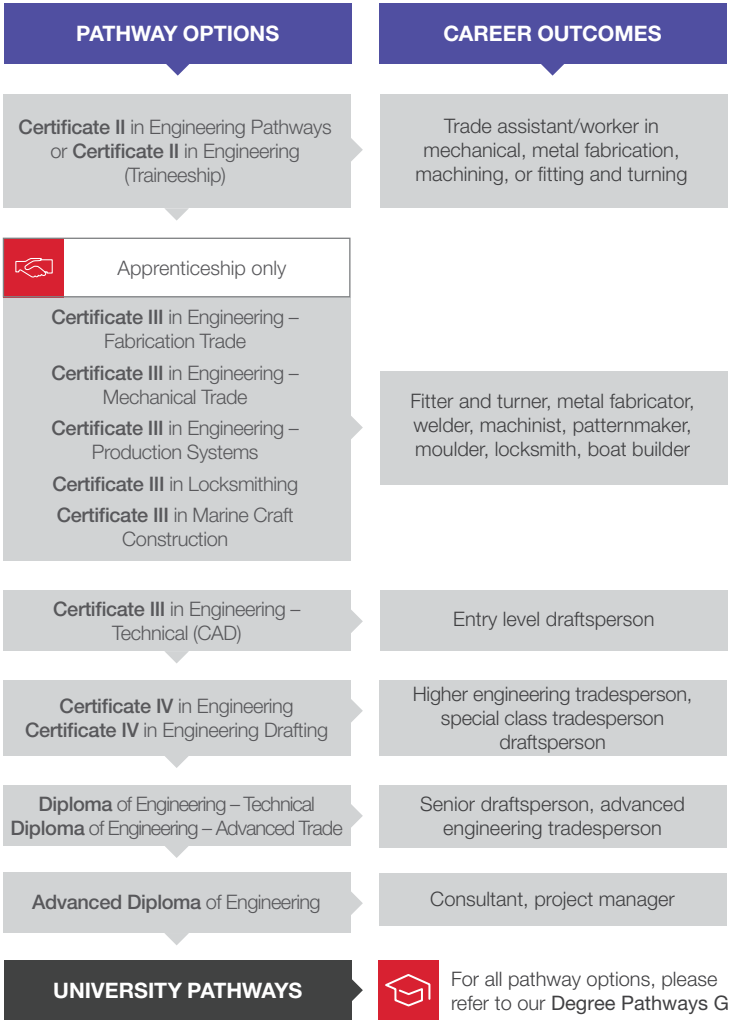
You'll learn about environmentally sustainable work practices and the selection and use of materials, tools and components for electrical work. This course also covers a General Safety Induction course (White Card) – an industry requirement to work on Queensland construction sites, and some of the units needed for the first stage of an electrical apprenticeship.

*No cost to student or school. Fully government subsidised for eligible students.

ENGINEERING

CERTIFICATE II IN ENGINEERING PATHWAYS COURSE CODE: MEM20413 VETIS FUNDED*

CORE UNITS	
MEM13014A	Apply principles of occupational health and safety in the work environment
MEMPE005A	Develop a career plan for the engineering and manufacturing industry
MSAENV272B	Participate in environmentally sustainable work practices
MEMPE006A	Undertake a basic engineering project
ELECTIVE UNITS	
MEM16008A	Interact with computing technology
MEM16006A	Organise and communicate information
MEMPE007A	Pull apart and re-assemble engineering mechanisms
MEMPE002A	Use electric welding machines
MEMPE001A	Use engineering workshop machines
MEMPE001A	Use engineering workshop machines
MEMPE004A	Use fabrication equipment
MEM18001C	Use hand tools
MEMPE003A	Use oxy-acetylene and soldering equipment
MEM18002B	Use power tools/hand held operations
MSAPMSUP106A	Work in a team



*No cost to student or school. Fully government subsidised for eligible students.



DELIVERY

Classroom

CAMPUS

Bundaberg, Hervey Bay, Maryborough, Gympie, Nambour

DURATION

4 terms

ATTENDANCE

1 day per week

QCE CREDITS

4 credits

Increase your employability by building foundation skills in an engineering field with this practical entry-level course. This qualification will give you the confidence to pursue an engineering apprenticeship or undertake further study in design and drafting.

This certificate will set you on the path to pursue an apprenticeship in a wide range of engineering jobs including fitting and turning, sheet metal fabrication, boilermaking, welding, casting and moulding, and diesel, mechanical or electrical fitting. You may also look for work as a trades assistant or choose to develop your design and drafting skills through a traineeship or further study.



DELIVERY

Classroom

CAMPUS

Bundaberg,
Hervey Bay

DURATION

4 terms

ATTENDANCE

1 day per week

QCE CREDITS

4 credits

Start your career learning the basic skills and knowledge required to begin your journey in the hospitality industry. Collaborate in group work to become employment ready or continue with further study.

Learn the basic skills to work effectively and safely, discover how to interact with customers, increase your hospitality knowledge and skills, and boost your cultural awareness.

Successful completion of this course will enable you to continue on to the Certificate III in Hospitality or enter the workforce at an entry level position.

HOSPITALITY AND COOKERY

CERTIFICATE II IN HOSPITALITY

COURSE CODE: SIT20316 VETIS FUNDED*

CORE UNITS	
SITXCCS003	Interact with customers
SITXWHS001	Participate in safe work practices
SITXCOM002	Show social and cultural sensitivity
SITHIND002	Source and use information on the hospitality industry
SITHIND003	Use hospitality skills effectively
BSBWOR203	Work effectively with others
ELECTIVE UNITS	
SITHFAB001	Clean and tidy bar areas
SITHFAB005	Prepare and serve espresso coffee
SITHFAB004	Prepare and serve non-alcoholic beverages
SITXFIN001	Process financial transactions
SITHFAB002	Provide responsible service of alcohol
SITXFSA001	Use hygienic practices for food safety



*No cost to student or school. Fully government subsidised for eligible students.

HOSPITALITY AND COOKERY

CERTIFICATE II IN KITCHEN OPERATIONS

COURSE CODE: SIT20416 VETIS FUNDED*

CORE UNITS	
SITHKOP001	Clean kitchen premises and equipment
SITXINV002	Maintain the quality of perishable items
SITXWHS001	Participate in safe work practices
SITHCCC005	Prepare dishes using basic methods of cookery
SITHCCC011	Use cookery skills effectively
SITHCCC001	Use food preparation equipment
SITXFSA001	Use hygienic practices for food safety
BSBWOR203	Work effectively with others
ELECTIVE UNITS	
TLIE1005	Carry out basic workplace calculations
SITHCCC004	Package prepared foodstuffs
SITHCCC003	Prepare and present sandwiches
SITHCCC002	Prepare and present simple dishes
SITHCCC006	Prepare appetisers and salads



*No cost to student or school. Fully government subsidised for eligible students.



DELIVERY

Classroom

CAMPUS

Bundaberg, Gympie, Hervey Bay, Maroochydore CCTC**

DURATION

4 terms

ATTENDANCE

1 day per week, plus up to 60 hours of work experience in a commercial kitchen

QCE CREDITS

4 credits

** Coastal Cookery Trade Training Centre

Get the basic knowledge and skills required to start a career in the kitchen with this introductory level course. This course is perfect if you want to start your career in kitchen operations or go on to further study in this area.

Learn the basics in food preparation and equipment, develop your cookery skills, and understand the procedures in keeping a safe, hygienic work place.

Successful completion of this course will enable you to continue further studies in commercial cookery.



INFORMATION TECHNOLOGY

CERTIFICATE III IN INFORMATION, DIGITAL MEDIA AND TECHNOLOGY

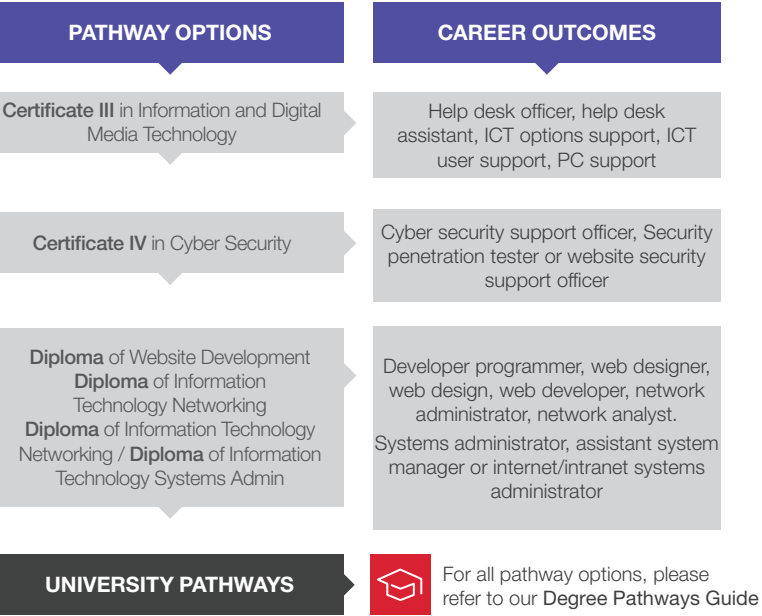
COURSE CODE: ICT30118

CORE UNITS	
ICTICT301	Create user documentation
BSBSUS401	Implement and monitor environmentally sustainable work practices
ICTICT302	Install and optimise operating system software
BSBWHS304	Participate effectively in WHS communication and consultation processes
ICTSAS308	Run standard diagnostic tests
ICTICT202	Work and communicate effectively in an ICT environment
ELECTIVE UNITS	
CUADIG302	Author interactive sequences
ICTWEB302	Build simple websites using commercial programs
BSBSMB423	Create a digital technology plan for small business
CUADIG304	Create visual design components
ICTICT305	Identify and use current industry specific technologies
BSBSMB301	Investigate micro business opportunities
ICTWEB303	Produce digital images for the web
BSBINN301	Promote innovation in a team environment
BSBEBU401	Review and maintain a website
ICTICT308	Use advanced features of computer applications
ICTWEB201	Use social media tools for collaboration and engagement

This specialised stream will focus on innovation and entrepreneurship and will give you the skills you need to work as an ICT technician building and maintaining websites.

You will learn a broad range of practical skills, including how to create user documentation, use social media tools, produce images for the web, as well as build, review and maintain simple websites. Our highly experienced teachers are heavily involved in new and emerging technologies and know what employers in the industry are looking for.

Successful completion of this course will qualify you to work as an ICT technician and give you the foundation skills needed to undertake further studies in this field.

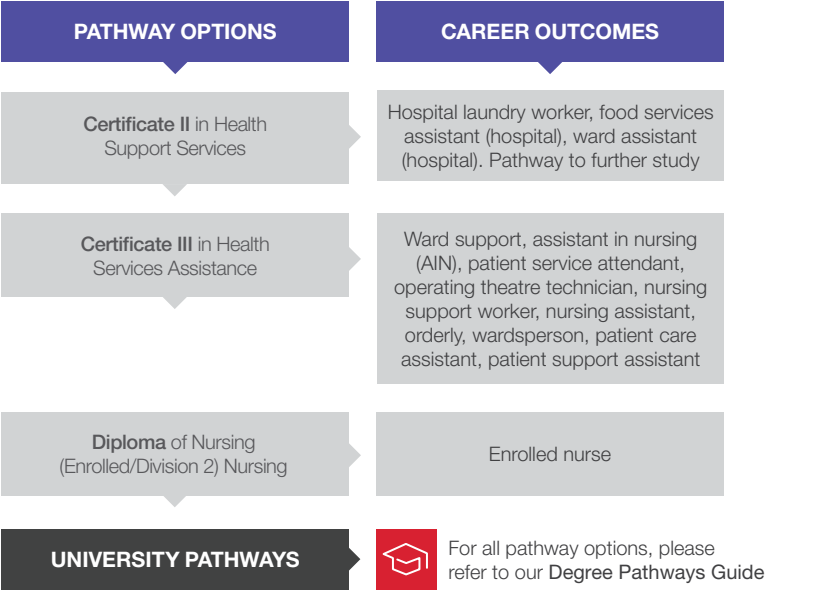


NURSING AND HEALTH

CERTIFICATE II IN HEALTH SUPPORT SERVICES

COURSE CODE: HLT23215 VETIS FUNDED*

CORE UNITS	
CHCCOM005	Communicate and work in health or community services
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWH001	Participate in workplace health and safety
CHCDIV001	Work with diverse people
ELECTIVE UNITS	
HLTWH005	Conduct manual tasks safely
BSBFLM312	Contribute to team effectiveness
CHCCCS010	Maintain a high standard of service
CHCCCS012	Prepare and maintain beds
HLTAAP001	Recognise healthy body systems
CHCCCS020	Respond effectively to behaviours of concern
CHCCCS026	Transport individuals
BSBWOR203	Work effectively with others



DELIVERY

Classroom

CAMPUS

Bundaberg, Gympie, Hervey Bay, Maryborough, SCHI

DURATION

4 terms

ATTENDANCE

1 day per week plus 40 hours of vocational placement

QCE CREDITS

4 credits

Begin your career in health care with this entry-level course. This qualification will give you the foundation skills necessary to work in an assistant role in a health, aged or residential care setting, or to undertake further study in the field. Australia's health care industry is a strong-growth sector with more than 50,000 jobs expected to open in the next five years.

This course will equip you to work with people from diverse backgrounds, recognise healthy body systems, respond to behaviours of concern, and transport patients. Our highly-experienced industry professionals will guide you every step of the way to ensure your transition into the health sector is a success.

*No cost to student or school. Fully government subsidised for eligible students.



DELIVERY

Online

CAMPUS

NA

DURATION

4 terms

ATTENDANCE

TBA

QCE CREDITS

8 credits

This course will give you the skills you need to comply with infection prevention and WHS, interpret and apply medical terminology, and recognise healthy body systems. You will also learn how to transport clients and carry out nursing assistant duties in a range of settings. Our highly experienced team of industry professionals will give you the support and one-on-one guidance you need to successfully transition into the health care sector.

Successful completion of this course gives you the foundation to undertake further study to become an AIN, an acute care assistant, or operating theatre technician.

NURSING AND HEALTH

CERTIFICATE III IN HEALTH SERVICES ASSISTANCE (UPGRADE*)

COURSE CODE: HLT33115

CORE UNITS	
BSBMED301	Interpret and apply medical terminology appropriately
BSBWOR301	Organise personal work priorities and development
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety
HLTAAP001	Recognise healthy body systems
ELECTIVE UNITS	
CHCCCS002	Assist with movement
CHCCCS015	Provide individualised support
CHCAGE001	Facilitate the empowerment of older people
BSBITU201	Produce simple Word processed documents
CHCCCS026	Transport individuals
CHCCCS020	Respond effectively to behaviours of concern
CHCCCS010	Maintain a high standard of service
CHCCCS012	Prepare and maintain beds

PATHWAY OPTIONS

Certificate III in Health Services Assistance

Diploma of Nursing (Enrolled/Division 2) Nursing

UNIVERSITY PATHWAYS

CAREER OUTCOMES

Ward support, assistant in nursing (AIN), patient service attendant, operating theatre technician, nursing support worker, nursing assistant, orderly, wardsperson, patient care assistant, patient support assistant

Enrolled nurse



For all pathway options, please refer to our Degree Pathways Guide

*Upgrade from Certificate II in Health Support Services

SPORT AND RECREATION

CERTIFICATE II IN OUTDOOR RECREATION

COURSE CODE: SIS20213[‡] VETIS FUNDED*

CORE UNITS	
SISXOHS101A	Follow occupational health and safety policies
SISXIND101A	Work effectively in sport and recreation environments
SISOODR201A	Assist in conducting outdoor recreation sessions
SISOOPS201A	Minimise environmental impact
HLTAID003	Provide first aid
ELECTIVE UNITS	
SISXFAC207	Maintain sport, fitness and recreation equipment for activities
SISXCCS001	Provide quality service
SISOBWG201A	Demonstrate bushwalking skills in a controlled environment
SISONAV201A	Demonstrate navigation skills in a controlled environment
SISXEMR201A	Respond to emergency situations
PUAOPE002B	Operate communications systems and equipment
SITTGDE304	Prepare and present tour commentaries or activities
SISSCOP201A	Prepare a pre or post event meal
SISOCYT201A	Select, set up and maintain a bike
SISOCYT202A	Demonstrate basic cycling skills

PATHWAY OPTIONS

Certificate II in Outdoor Recreation

Certificate III in Outdoor Recreation, Certificate III in Fitness

Certificate IV in Outdoor Recreation, Certificate IV in Fitness

Diploma of Sport Development

UNIVERSITY PATHWAYS

CAREER OUTCOMES

Outdoor recreation assistant (examples include bushwalking, canoeing)

Outdoor recreation activity guide, sport instructor, group exercise instructor

Outdoor adventure instructor or guide, personal trainer

Tour operations manager, outdoor guide (uncontrolled environments), expedition leader, outdoor education camp manager, sports coach, fitness centre manager, facility manager, sport and communities officer



For all pathway options, please refer to our Degree Pathways Guide

*No cost to student or school. Fully government subsidised for eligible students.

[‡]This qualification was correct at time of printing, April of 2020. Please note, this qualification may be updated in early 2021.



DELIVERY

Classroom

CAMPUS

Mooloolaba

DURATION

4 terms

ATTENDANCE

1 day per week

QCE CREDITS

4 credits

This program will help you take the first steps to a successful career in outdoor recreation. The qualification reflects the role of individuals who apply the skills and knowledge to work in the sport and outdoor recreation industry, including activities such as bushwalking and mountain biking.

Successful completion of this program will see you providing support in sport and recreation programs in locations such as fitness centres, outdoor sporting grounds or complexes and aquatic centres.



DELIVERY

Classroom

CAMPUS

Bundaberg, Gympie,
Hervey Bay, Mooloolaba

DURATION

4 terms

ATTENDANCE

1 day per week

QCE CREDITS

4 credits

This course will place you on track to provide assistance at community recreation centres, outdoor sporting grounds and aquatic centres, or progress into further studies that will help break ground in your career. The sport and recreation industry is forecast to continue its already impressive growth with more than 50,000 jobs set to become available over the next five years.

Offering hands-on experience that will have you working toward your career, this course will teach you how to provide first aid, assist with activity sessions and work effectively in sport, fitness and recreation environments. Industry experienced teachers will provide all the support you need to succeed.

SPORT AND RECREATION

CERTIFICATE II IN SPORT AND RECREATION

COURSE CODE: SIS20115 VETIS FUNDED*

CORE UNITS	
BSBWOR202	Organise and complete daily work activities
HLTWHS001	Participate in workplace health and safety
HLTAID003	Provide first aid
SISXEMR001	Respond to emergency situations
SISXCAI002	Assist with activity sessions
SISXIND002	Maintain sport, fitness and recreation industry knowledge
SISXCCS001	Provide quality service
SISXIND001	Work effectively in sport, fitness and recreation environments
ELECTIVE UNITS	
SISXFAC001	Maintain equipment for activities
SISSCOP201A	Prepare a pre or post event meal
SIRXSL002A	Advise on products and services
FSKLRG09	Provide health screening and fitness orientation
SISXFAC002	Use Strategies to respond to routine workplace problems



*No cost to student or school. Fully government subsidised for eligible students.

SPORT AND RECREATION

CERTIFICATE III IN FITNESS (UPGRADE)*

COURSE CODE: SIS30315

CORE UNITS	
SISFFIT002	Recognise and apply exercise considerations for specific populations
SISFFIT003	Instruct fitness programs
SISFFIT004	Incorporate anatomy and physiology principles into fitness programming
SISFFIT014	Instruct exercise to older clients
SISFFIT001	Provide health screening and fitness orientation
SISFFIT005	Provide healthy eating information
ELECTIVE UNITS	
BSBRK401	Identify risk and apply risk management processes
SISFFIT011	Instruct approved community fitness programs
SISFFIT007	Instruct group exercise sessions
SISFFIT006	Conduct fitness appraisals
SISXFAC002	Maintain sport, fitness and recreation facilities

* Upgrade qualification from Certificate II in Sport and Recreation. In addition to the Certificate II in Sport and Recreation units completed as a prerequisite.



DELIVERY

Classroom, Online

CAMPUS

Bundaberg, Gympie,
Hervey Bay, Mooloolaba

DURATION

4 terms

ATTENDANCE

1 day per week

QCE CREDITS

8 credits

Establish yourself in fitness with this entry-level qualification. You'll be equipped with a broad range of knowledge needed to work as a fitness or exercise instructor.

You will gain the basic knowledge needed to succeed in areas like fitness program instruction, provision of healthy eating information, and introduction of exercise for older clients. You may also have a chance to specialise in areas like aqua or group exercise instructor.

Successfully completing this program will allow you to seek employment as a qualified exercise instructor. You will be able to take your skills and work anywhere in Australia, or move into further study to expand your options.





DELIVERY

Classroom

CAMPUS

Bundaberg, Gympie, Hervey Bay, Mooloolaba

DURATION

Up to 4 terms

ATTENDANCE

1 day per week

QCE CREDITS


4 credits

Start your career in tourism with this entry-level course. This course will qualify you to work across a number of strong growth industries such as tourism, business and events.

You will gain the knowledge to undertake routine tasks in using business technology, providing advice on Australian tourism destinations, providing visitor information, and understanding cultural sensitivity. Our highly-experienced team of industry professionals are the best in the business and will give you the tools you need to get ahead.

TOURISM

CERTIFICATE II IN TOURISM

COURSE CODE: SIT20116  VETIS FUNDED*

CORE UNITS	
SITXCCS003	Interact with customers
SITXWHS001	Participate in safe work practices
SITXCOM002	Show social and cultural sensitivity
SITTIND001	Source and use information on the tourism and travel industry
ELECTIVE UNITS	
BSBSUS201	Participate in environmentally sustainable work practices
SITXCOM003	Provide a briefing or scripted commentary
SITHFAB002	Provide responsible service of alcohol
SITXCCS002	Provide visitor information
SITXCOM001	Source and present information
SITHIND002	Source and use information on the hospitality industry
BSBWOR203	Work effectively with others

PATHWAY OPTIONS	CAREER OUTCOMES
Certificate II in Tourism	Tour guide, tourism bureau officer, tourism information officer
Certificate III in Tourism	Reservation sales agent (tour operator), marine tourism assistant, cellar door salesperson and guide
Diploma of Tourism and Travel or Diploma of Events or Diploma of Hospitality	Travel consultant, travel and tour advisor, travel information officer, event/conference manager, event coordinator or hotel manager/assistant manager, food and beverage supervisor, front office supervisor
UNIVERSITY PATHWAYS	 For all pathway options, please refer to our Degree Pathways Guide

*No cost to student or school. Fully government subsidised for eligible students.

“

IT'S EDUCATED ME, I'VE MET GREAT PEOPLE AND IT'S HELPED ME OUTSIDE OF SCHOOL WITH WORK EXPERIENCE AND INTERACTING WITH PEOPLE I DON'T KNOW. IT REALLY SETS YOU UP FOR THE REAL WORLD. ”

JAYDA GLAZEBROOK

FITNESS STUDENT

CERTIFICATE II IN SPORT AND RECREATION | CODE SIS20115



MAKE GREAT HAPPEN

COURSES BY LOCATION

PROGRAMS BY LOCATION

CODE	PROGRAM NAME	QCE CREDITS	PAGE NO.
BUNDABERG			
CPC10111	Certificate I in Construction	3	24
AUR20716	Certificate II in Automotive Vocational Preparation	4	20
CHC22015	Certificate II in Community Services (Early Childhood)	4	30
UEE22011	Certificate II in Electrotechnology (Career Start)	4	36
MEM20413	Certificate II in Engineering Pathways	4	37
MSF20516	Certificate II in Furniture Making Pathways	4	25
HLT23215	Certificate II in Health Support Services	4	41
SIT20316	Certificate II in Hospitality	4	38
SIT20416	Certificate II in Kitchen Operations	4	39
52700WA	Certificate II in Plumbing	4	26
SHB20119	Certificate II in Retail Cosmetics	4	21
SHB20216	Certificate II in Salon Assistant	4	22
SIS20115	Certificate II in Sport and Recreation	4	44
SIT20116	Certificate II in Tourism	4	46
SIS30315	Certificate III in Fitness (Upgrade)	8	45

GYMPIE			
MST20616	Certificate II in Applied Fashion Design and Technology	4	32
AUR20716	Certificate II in Automotive Vocational Preparation	4	20
CHC22015	Certificate II in Community Services (Early Childhood)	4	30
UEE22011	Certificate II in Electrotechnology (Career Start)	4	36
MEM20413	Certificate II in Engineering Pathways	4	37
HLT23215	Certificate II in Health Support Services	4	41
SIT20416	Certificate II in Kitchen Operations	4	39
52700WA	Certificate II in Plumbing	4	26
SHB20119	Certificate II in Retail Cosmetics	4	21
SHB20216	Certificate II in Salon Assistant	4	22
SIS20115	Certificate II in Sport and Recreation	4	44
SIT20116	Certificate II in Tourism	4	46
SIS30315	Certificate III in Fitness (Upgrade)	8	45

HERVEY BAY			
CPC10111	Certificate I in Construction	3	24
AUR20716	Certificate II in Automotive Vocational Preparation	4	20
CHC22015	Certificate II in Community Services (Early Childhood)	4	30
UEE22011	Certificate II in Electrotechnology (Career Start)	4	36
MEM20413	Certificate II in Engineering Pathways	4	37
MSF20516	Certificate II in Furniture Making Pathways	4	25
HLT23215	Certificate II in Health Support Services	4	41
SIT20316	Certificate II in Hospitality	4	38
SIT20416	Certificate II in Kitchen Operations	4	39
SHB20119	Certificate II in Retail Cosmetics	4	21
SHB20216	Certificate II in Salon Assistant	4	22
SIS20115	Certificate II in Sport and Recreation	4	44
SIT20116	Certificate II in Tourism	4	46
SIS30315	Certificate III in Fitness (Upgrade)	8	45

APPLICATIONS

Apply at **tafeapply.com** using the relevant application code below.
Semester 2, 2020 code: **TQEC2002** | Semester 1, 2021 code: **TQEC2101**

CODE	PROGRAM NAME	QCE CREDITS	PAGE NO.
MARYBOROUGH			
CPC10111	Certificate I in Construction	3	24
CHC22015	Certificate II in Community Services (Early Childhood)	4	30
UEE22011	Certificate II in Electrotechnology (Career Start)	4	36
MEM20413	Certificate II in Engineering Pathways	4	37
MSF20516	Certificate II in Furniture Making Pathways	4	25
HLT23215	Certificate II in Health Support Services	4	41
MOOLOOLABA			
MST20616	Certificate II in Applied Fashion Design and Technology	4	32
CHC22015	Certificate II in Community Services (Early Childhood)	4	30
SHB20119	Certificate II in Retail Cosmetics	4	21
SHB20216	Certificate II in Salon Assistant	4	22
SIS20115	Certificate II in Sport and Recreation	4	44
SIT20116	Certificate II in Tourism	4	46
SIS30315	Certificate III in Fitness (Upgrade)	8	45
ICT30118	Certificate III in Information, Digital Media and Technology	8	40
SIS20213	Certificate II in Outdoor Recreation	4	43

NAMBOUR			
CPC10111	Certificate I in Construction	3	24
AUR20716	Certificate II in Automotive Vocational Preparation	4	20
UEE22011	Certificate II in Electrotechnology (Career Start)	4	36
MEM20413	Certificate II in Engineering Pathways	4	37
52700WA	Certificate II in Plumbing	4	26
CUA30915	Certificate III in Music Industry (Performance)	7	33
CUA30915	Certificate III in Music Industry (Sound Production)	7	34
CUA31015	Certificate III in Screen and Media	6	35

ONLINE			
BSB30415	Certificate III in Business Administration	8	27
CHC30113	Certificate III in Early Childhood Education and Care	8	28
HLT33115	Certificate III in Health Services Assistance (Upgrade)	8	42

SUNSHINE COAST HEALTH INSTITUTE			
HLT23215	Certificate II in Health Support Services	4	43

SUNSHINE COAST TECHNICAL TRADE TRAINING CENTRE			
AUR20716	Certificate II in Automotive Vocational Preparation	4	20
52700WA	Certificate II in Plumbing	4	26

COASTAL COOKERY TRADE TRAINING CENTRE (MAROOCHYDORE)			
SIT20416	Certificate II in Kitchen Operations	4	39

PROGRAMS BY LOCATION

CAMPUS LOCATIONS

WIDE BAY BURNETT

Bundaberg

118 Walker Street
Bundaberg QLD 4670

Gympie

71 Cartwright Road
Gympie QLD 4570

Hervey Bay

47–95 Urraween Road
Pialba QLD 4655

Maryborough

89 Adelaide Street
Maryborough QLD 4650

SUNSHINE COAST

Mooloolaba

34 Lady Musgrave Drive
Mountain Creek QLD 4557

Nambour

91 Windsor Road
Nambour QLD 4560

Sunshine Coast Health Institute

6 Doherty Street
Birtinya QLD 4575

1300 308 233

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